

Crawley Borough Council

Report to Overview and Scrutiny Commission 30 November 2015

Report to Cabinet 2 December 2015

Crawley Borough Local Plan: Local Development Scheme

Report of the Head of Strategic Housing and Planning Services
Report No. SHAPS/51

1. Purpose

- 1.1 The Local Development Scheme (LDS) outlines the number and scope of the Local Development Documents relating to planning policy which the council intends to bring forward, and set the programme for how these will be progressed over the forthcoming three years.
- 1.2 Crawley Borough Council is required by law¹ to prepare and maintain a LDS and the progress of development plan documents must be monitored against the timetable set out by that scheme.
- 1.3 The LDS covers the period July 2015 to June 2018, taking the new Crawley Borough Local Plan to adoption, setting out the overall production of the Community Infrastructure Levy Charging Schedule and enabling the full programme to prepare the Supplementary Planning Documents supporting policies within the new Local Plan to be demonstrated.

2. Recommendations

- 2.1 To the Overview and Scrutiny Commission:

That the Commission consider the report and decide what comments, if any, it wishes to submit to the Cabinet.

- 2.2 To the Cabinet

The Cabinet is recommended to:

Approve the adoption of the Crawley Borough Council Local Development Scheme 2015 – 2018, to take effect from 3 December 2015.

3. Reasons for the Recommendations

- 3.1 Planning legislation requires Crawley Borough Council to prepare and maintain a Local Development Scheme (LDS), setting out the statutory planning documents it intends to produce to cover its area. Crawley's current LDS cover the period July 2013 – June 2016 and is in need of updating.

¹ Section 15 of the Planning and Compulsory Purchase Act 2004 and Part 3 of the Town and Country Planning (Local Development) (England) Regulations 2004

4. Background

- 4.1 The current LDS was adopted by Cabinet in June 2013, and was updated in November 2014 ahead of its submission alongside the Local Plan to the Planning Inspectorate for the Crawley Borough Local Plan Examination.
- 4.2 The LDS 2013 – 2016 takes the Local Plan to adoption, based on the best estimate of the programme at that time.

5. Description of Issue to be resolved

- 5.1 The current adopted LDS reflects the position at the point of submission, but does not take into account the delays created through the examination – including the additional hearing session required by the Inspector and held in May and the change to the affordable housing threshold resulting from the successful High Court challenge by two councils over the government's proposals for a threshold on the size of developments beneath which planning authorities should not seek affordable housing contributions through section 106 agreements. These delays have had an associated impact on the delivery of the Supplementary Planning Documents.
- 5.2 The new LDS (2015 – 2018) has been prepared setting out the current position and providing a realistic, yet challenging, timetable for the preparation of the documents and provides for an updated three-year period extending beyond the current timetable.

6. Information & Analysis Supporting Recommendation

- 6.1 The LDS sets out the timetable for the documents to be produced by the council over the timescale of the scheme; including:
 - Crawley Borough Local Plan
 - Community Infrastructure Levy Charging Schedule
 - Supplementary Planning Documents (SPDs)
 - Development Briefs
 - Conservation Area Statements
- 6.2 The documents included within the LDS have been identified as being those necessary to ensure the council maintains a responsive and positive Development Management process to deliver sustainable development whilst meeting quality of life and character and environmental protection and enhancement objectives. The planning system is plan-led; and planning law requires that applications for planning permission must be determined in accordance with the development plan, unless material considerations indicate otherwise. It is essential that SPD's are used to support the Local Plan policies only where they can help applicants make successful applications or aid infrastructure delivery, and should not add unnecessarily to the financial burdens on development.
- 6.3 The LDS also sets out the current existing saved policies and planning policy documents which will be replaced by the new Local Plan; confirming where existing documents and policies are to be superseded or deleted for the purposes of development control.
- 6.4 The draft LDS is provided in Appendix A.
- 6.5 The reporting and adoption procedures for the planning documents contained within the LDS are set out in Appendix B to this report.

7. Implications

- 7.1 Crawley Borough Council is required by law (under the Planning and Compulsory Purchase Act 2004) to prepare and maintain a Local Development Scheme, and it is necessary for the Local Plan to be prepared in conformity with the council's adopted

LDS. Not adopting an up-to-date Local Development Scheme would place the council in breach of one of its statutory functions.

- 7.2 The LDS sets the work programme for the Forward Planning team over the coming three-year period. This is a legal requirement and sets out how resources will be prioritised to meet the wider expectations and requirements for the council's policy planning service. Without a comprehensive and up-to-date LDS the priorities for the council in the delivery of planning documents would be unclear.
- 7.3 There are no financial implications associated with the adoption of the LDS outside of the provision made within existing budgets.
- 7.4 The legal implications are addressed in the report.

8. Background Papers

Planning and Compulsory Purchase Act 2004

Crawley Borough Council's Local Development Framework Local Development Scheme 2013 – 2016 (November 2014 update)

Crawley 2030: Crawley Borough Local Plan 2015 – 2030 (Modifications Consultation Draft, June 2015)

Crawley Borough Council Local Development Framework Authority's Monitoring Report 1 April 2012 – 31 March 2013

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Crawley Borough Council's Local Development Scheme 2015 – 2018



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Executive Summary

Crawley's Local Development Scheme (LDS) covers the period July 2015 to June 2018, taking the new Crawley Borough Local Plan to adoption and enabling the full programme to prepare the Supplementary Planning Documents supporting policies within the new Local Plan to be demonstrated.

The key elements of the LDS are:-

- the profiles for each of the documents to be produced;
- evidence base requirements;
- a timetable for the overall production of the Local Development Documents; and
- the risks to achieving the LDS programme.

Once formally adopted by Full Council, the new Crawley Borough Local Plan will replace both the adopted Core Strategy 2007 and the saved policies from the Crawley Borough Local Plan 2000, as the council's adopted Local Plan. It covers the period 2015 – 2030.

The LDS includes a programme of Supplementary Planning Documents (SPDs) that should be brought forward to support the spatial and policy objectives of the Local Plan. The SPDs currently identified to be produced over the LDS period are:

- Affordable Housing SPD
- Planning and Climate Change SPD
- Design SPD
- Green Infrastructure SPD
- Town Centre Wide SPD (update)
- Development of Gatwick Airport SPD (linked to the updating of the Masterplan).

The other main document the council is preparing over the time period of this LDS is the Community Infrastructure Levy (CIL) Charging Schedule and associated CIL Infrastructure List (Regulation 123 List). Due to the complementary nature and overlapping of critical elements of the evidence base and for the purposes of certainty and consistency, the timetable for the preparation of the CIL Charging Schedule is set out in this LDS. The S106 & Planning Obligations SPD will be updated and replaced, alongside the introduction of CIL, through the preparation of new additional supporting guidance.

The Authority's Monitoring Report (AMR) will be published at least annually to show implementation of the Local Plan's strategy and the success of the policies set out within the Plan. It will monitor the progress towards the preparation and adoption of the CIL Charging Schedule and the SPDs, and will contain the report of the financial year's CIL receipts and expenditure (published in accordance with Regulation 62(4) of The Community Infrastructure Levy Regulations, as amended). The council's actions in meeting the Duty to Cooperate over the reporting period will be detailed in the AMR, along with any details relating to neighbourhood planning should this be progressed within Crawley borough.

The LDS also outlines the existing plans and documents that will continue to be employed until they are replaced or deemed redundant. Several plans and documents have been saved at the time of adoption of the existing Core Strategy. Appendix 1 of this LDS sets out the council's saved policies and documents.

Following the adoption of the new Local Plan these will no longer form part of the planning policy provisions for Crawley unless they have been specifically identified for retention.

1. Introduction

- 1.1 The Local Development Scheme (LDS) outlines the number and scope of the Local Development Documents the council intends to bring forward and sets the programme for how these will be progressed over the forthcoming years.
- 1.2 Document profiles for each of the planning policy documents are included in this LDS and outline a brief description of the document, its status, the matters it will address and the milestones that the document will be produced against.
- 1.3 The new Crawley Borough Local Plan (Crawley 2030) has been prepared following a review of the Core Strategy and ‘saved’ policies from the Local Plan 2000. It has been subject to a series of early engagement processes and underpinned by a substantial, detailed and technical evidence base. It was subject to formal, statutory public consultation, at pre-Submission Publication stage and at Modifications stage during the examination period. It was submitted, in November 2014, for its independent examination by a Planning Inspector appointed on behalf of the Secretary of State. The procedures for its preparation, the document itself, and evidence behind it, have been scrutinised, including through a series of hearing sessions, held in public during March and May 2015, led by the Planning Inspector.
- 1.4 The Inspector’s Final Report was published in November 2015. This concluded that the Crawley Borough Local Plan is legally compliant and sound, subject to main modifications. On this basis, the Local Plan is programmed in the council’s Forward Plan for Full Council adoption in December 2015.
- 1.5 Preparation of the Community Infrastructure Levy Charging Schedule includes two main stages of consultation: ‘preliminary draft’ and ‘final draft’. The preliminary draft charging schedule consultation took place in February – March 2015, and the draft charging schedule consultation was carried out in September/October 2015.
- 1.6 The examination into viability and the Charging Schedule levy rate(s) is anticipated to be held in January/February 2016, and will be adopted soon after receipt of a successful inspector’s report, anticipated April 2016.

Implications of Gatwick Airport and Local Plan Review

- 1.7 The Local Plan is prepared on the basis of supporting the growth of Gatwick Airport to a throughput of 45 million passengers per annum within its current configuration of a single runway and two terminals. Land to the south of the airport, which may be required for airport development in the future is safeguarded against incompatible development until the government has established any relevant policies and proposals in relation to additional airport capacity in the UK.
- 1.8 The findings of the Airport Commission¹ and subsequent government decision on the location of new runway capacity will have a significant impact on planning for the future of Crawley, wherever in the country the new runway capacity is to be located, including implications on the amount of land available to meet the development needs arising within the borough over the Plan period. If the government’s decision follows the Airport Commission’s recommendation to expand Heathrow, and if safeguarding is maintained at Gatwick, there will be very limited, if any, impact on the Local Plan as it is based on a single runway airport with safeguarding in place. Therefore, this LDS will remain unchanged.

¹ Airports Commission: Final Report (1 July 2015) Airports Commission

2. The Local Plan

- 2.1 Each local planning authority should produce a Local Plan for its area². The Local Plan should outline the strategic priorities for the council's administrative area. The Local Plan should include the planning policies needed to contribute to the achievement of sustainable development, the allocation of land for particular types of development or use, and development management and site allocation policies to guide the determination of applications for planning permission. Any additional development plan documents should only be used where clearly justified.
- 2.2 The Crawley Borough Local Plan has been found 'sound' subject to main modifications, by the independent Planning Inspector appointed by the Secretary of State for Communities and Local Government to examine the soundness of the Plan. For the Plan to be the council's primary development plan document, it must be adopted by resolution of Full Council.
- 2.3 Once adopted, the new Local Plan will provide the council with the planning policy framework to determine planning applications against over the Plan period 2015 – 2030. It sets the housing delivery target to enable the monitoring of the borough's five-year land supply and establishes the affordable housing requirements for new residential developments.

Local Plan Submission Documents:

- 2.4 The submission Local Plan was accompanied by a number of additional Submission Documents for its examination:
 - Sustainability Appraisal
 - Local Plan Map
 - Consultation Statement
 - Habitats Regulations Assessment
 - Infrastructure Plan
 - Housing Implementation Strategy
 - Statement of Duty to Cooperate
 - Technical topic-specific evidence base studies

The Sustainability Appraisal:

- 2.5 An integral part of producing a Local Plan is the Sustainability Appraisal (SA). The SA is produced in tandem with the Local Plan and ensures that the Local Plan adopts, as far as possible, the most sustainable options in an environmental, economic and social context having being assessed against all other realistic options and alternatives.
- 2.6 The SA is an overarching document and in most cases will apply to the subordinate documents, such as the SPDs and Development Briefs. However, for any emerging documents, including neighbourhood plans, an assessment will be carried out to ensure the requirements of the SEA Regulations have been met.

The Local Plan Map:

- 2.7 The council's Local Plan Map (previously referred to as the 'Proposals Map') is a local development document and indicates spatially local, national and international designations, the allocation of land for particular land uses and areas to which specific planning policies apply. The Local Plan Map is always brought forward in conjunction with the production of other local development

² National Planning Policy Framework, para 153 (2012) DCLG

documents; therefore, a specific document profile is not included for the Local Plan Map.

- 2.8 The Local Plan Map will be updated to reflect new site allocations, designation and boundary changes. This will primarily be created by the adoption of new Local Plan Documents (including the West Sussex Minerals and Waste Plans), but may also be caused by new environmental data such as the SSSIs, Sites of Nature Conservation Importance and Ancient Woodland.

Local Plan Review and the Authority's Monitoring Report:

- 2.9 The council's Monitoring and Implementation Framework establishes the process for monitoring the successful implementation of the strategy and planning policies set out in the Crawley Borough Local Plan 2015 – 2030. If monitoring indicates that the Local Plan is not being implemented or circumstances change or new planning policy guidance emerges, the Local Plan may be reviewed.
- 2.10 In particular, some of the Policies in the Plan are identified as forming a more critical element of meeting the council's overall vision for the future growth of the borough; these are:
- The delivery of net housing against the annualised average housing number and the total since the adoption of Policy H1;
 - The delivery of net affordable housing against the annualised average affordable housing requirement and the total since the adoption of Policy H4;
 - The provision and delivery of total employment floorspace against the Economic Growth objectively assessed need since the adoption of Policy EC1; and
 - The delivery of the Town Centre Opportunity sites allocated in Policy EC6.
- 2.11 The Monitoring and Implementation Framework sets out a number of potential intervention measures where the Policies are failing to deliver the anticipated outcomes. However, persistent under-delivery will trigger the scoping of a review to the Local Plan. For the remaining policies, poor performance will trigger a review of the Policy concerned to establish the cause and identify the appropriate measures to rectify the situation.
- 2.12 The Authority's Monitoring Report will be published at least annually, with updates provided where further information is available sooner. This report will contain the following information:
- Progress on the preparation of Local Plans or Supplementary Planning Documents (SPD) specified in the council's Local Development Scheme (LDS);
 - Details of any policies in the Local Plan which are not being implemented;
 - The delivery of net housing against the annualised average housing number and the total since the adoption of the Policy;
 - The delivery of net affordable housing against the annualised average affordable housing requirement and the total since the adoption of the Policy;
 - Details of any Neighbourhood Plans being progressed within the area;
 - Reporting on the implementation of the Community Infrastructure Levy, where the Charging Schedule is in place;
 - Actions undertaken to meet the Duty to Cooperate.

DOCUMENT DETAILS	
Title:	Crawley Borough Local Plan 2015–2030
Role/Subject:	The Local Plan will include the spatial vision, objectives and development strategy for Crawley over the Plan period 2015 to 2030. The Local Plan will also include site allocations and development management policies to deliver and facilitate the vision, objectives and development strategy.
Justification:	The planning system is plan-led; and planning law requires that applications for planning permission must be determined in accordance with the development plan, unless material considerations indicate otherwise. Each local planning authority should produce a Local Plan for its area.
Area Coverage:	Crawley Borough
Document Status:	Development Plan Document
Chain of Conformity:	General conformity with National Legislation, Regulations, and Policy Guidance including the National Planning Policy Framework. Replaces Core Strategy 2008 and saved policies of Local Plan 2000.
PLANNED TIMETABLE	
Total Production Period:	January 2008 – December 2015
Date for Non Statutory Consultation (Regulation 18):	<ul style="list-style-type: none"> • Early engagement Issues & Options: January – March 2012; • Consultation on the council's preferred strategy document: October – December 2012; • Site Allocations Consultation: June – July 2013
Date for proposed submission period for representations (Regulation 19):	September – October 2014
Date for Submission:	November 2014
Date for start of hearing sessions:	March 2015
Date for modifications consultation:	July – August 2015
Date of receipt of Inspector's Report:	November 2015
Target Date for Adoption and Publication:	<ul style="list-style-type: none"> • Cabinet & Full Council: November – December 2015 • Adoption: December 2015

PRODUCTION ARRANGEMENTS	
Preparing Organisation	Forward Planning, Strategic Housing & Planning, Crawley Borough Council.
Management Arrangements including Joint Committees:	Head of Service in consultation with Portfolio Holder Portfolio Holder Local Plan Working Group Cabinet Full Council
Resources for Production:	Primarily the Forward Planning Section Assisted by Other Services/Sections of the council and external expertise for evidence base studies.
Involvement of Stakeholders and Community:	Consultation to be undertaken in accordance with: <ul style="list-style-type: none"> the Town and Country Planning (Local Planning) (England) Regulations 2012; Crawley Borough Council's Statement of Community Involvement (December 2011).
Sustainability Appraisal / Strategic Environmental Assessment SA/SEA	
SA scoping report consultation:	January – March 2012
Preferred Strategy draft SA report consultation:	October – December 2012
Draft SA on site allocation options consultation:	June – July 2013
Draft Final SA Report consultation:	September – October 2014
Submission of Final SA Report:	November 2014
Modifications SA consultation:	July – August 2015
Publication of Environmental Statement:	December 2015
Monitoring and Review	
<p>The Local Plan will be continually monitored; a report published annually to ensure the policy objectives are being implemented. If monitoring indicates that the Local Plan is not being implemented; or circumstances change or new planning policy guidance emerges, the Local Plan, or elements of it, may be reviewed.</p> <p>Depending on the government's response to the recommendations of the Airports Commission, policies in the Local Plan may need to be reviewed to reflect the latest national aviation policy. The timetable for review will be programmed through an updated LDS, triggered by the decision on runway capacity and location being made by government.</p>	
Local Plan Map	
<p>The Local Plan Map will be revised, formulated and adopted in conjunction with the adoption of the Local Plan and the West Sussex Minerals and Waste Plans.</p>	

Any changes to the allocations and designations for sites within Crawley in policies established through future examinations of these Plans will result in correlating updates being carried out to the Local Plan Map.

Technical Evidence Base Studies:

- 2.13 A substantial evidence base was prepared to inform the Local Plan. The Crawley 2030 Key Documents and Evidence Base library forms the most up-to-date technical position to support and explain the Vision, Strategy and Policies within the Plan.
- 2.14 Many of the key evidence documents were undertaken on a strategic scale, commissioned jointly with the other two authorities which form the northern West Sussex Housing Market Area (Horsham and Mid Sussex District Councils) and with the county council.
- 2.15 It is envisaged that updates to the technical evidence base will be necessary in due course, particularly in relation to economic growth and housing numbers, as it reaches the later part of the Plan period (years 6-15: 2020/2021 – 2029/2030).
- 2.16 It will also be necessary to undertake further technical evidence, working with the adjoining authorities, in relation to infrastructure and environment constraints to consider further the possibility of urban extensions and unlocking additional strategic housing sites in the wider Housing Market Area as a whole. Policy H1 of the Crawley Borough Local Plan establishes this commitment for the council.
- 2.17 This is now a known priority, following the Horsham District Planning Framework (HDPF) Inspector's Final Report (dated 8 October 2015) which commits Horsham District Council to working with Crawley Borough Council and Mid Sussex District Council to, at least, meet the needs of the housing market area within the housing market area, as part of its early review which has to commence within three years of the adoption of the HDPF (to be presented at an Extraordinary Council meeting on 19 November 2015 for adoption).
- 2.18 Most of the evidence base documents prepared to support the Local Plan Policies will also serve to provide the detailed information required to develop the Supplementary Planning Documents set out in this LDS. However, where new evidence has been identified already as necessary to support its preparation, this will be set out under the relevant document below.

Future Development Plan Documents:

- 2.19 In terms of DPD production, the council does not currently anticipate a requirement for any additional DPDs beyond the Local Plan. The council will continue to monitor on an annual basis, as part of the LDS reviews, the requirement for new DPDs and will include them in a future LDS as appropriate.
- 2.20 Joint Plans may be considered in due course following the further ongoing joint working with the adjoining authorities, particularly those within the Northern West Sussex Housing Market Area and/or Gatwick Diamond. Options may include this being in the form of: a non-statutory, overarching strategic statement; Joint Area Action Plans; or a Strategic Development Plan Document. This is likely to commence towards the end of, and beyond, this LDS period (i.e. 2018 onwards), coinciding with joint working with HDC in response to their Inspector's Report for the HDPF. Interim updates to this LDS will reflect any programmes and timetables as they are agreed.

3. Supplementary Planning Documents

- 3.1 Supplementary Planning Documents (SPD) are produced to supplement policies in the Local Plan (or other DPD) by providing greater detail on the policy topic, the delivery of the policy, or the detailed design, layout and masterplanning of a site allocated in the Local Plan in order to assist applicants bringing forward successful development proposals.
- 3.2 This LDS identifies those SPDs identified by the council that it will bring forward to support the new Local Plan. The details of these are set out in the profiles below. These may be subject to review as the documents are progressed and any changes will be articulated in annual updates to the LDS.
- 3.3 The timely progression of the SPDs is subject to the adoption of the Local Plan and the extent of Main Modifications to the Policies. The current programme, set out in this LDS, provides a range for the delivery of a number of the SPDs. Early engagement for all of them (with the exception of the Development of Gatwick Airport SPD) has commenced at the same time. Their individual progress and delivery through the first half of 2016 will continue independently as each are subject to different pressures, technical information and requirements.

DOCUMENT DETAILS	
Title:	Affordable Housing
Role/Subject:	The Affordable Housing SPD will supplement the Local Plan Policy H4: Affordable and Low Cost Housing and Policy H3: Future Housing Mix; in terms of the mix, type and tenure of affordable housing that will be sought. It will also include detail on the delivery of affordable housing, and explain how the council will address viability concerns with developers through its order of cascading priorities.
Justification:	To provide the detail and amplification of Local Plan policy to support development control decisions to meet the identified affordable housing needs across the borough.
Area Coverage:	Crawley Borough
Document Status:	Supplementary Plan Document
Chain of Conformity:	The SPD will be in conformity with the Crawley Borough Local Plan 2015 – 2030, the NPPF and Planning Practice Guidance. To be supported by the Local List.
Replaces:	SPG10: Affordable Housing
PLANNED TIMETABLE	
Total Production Period:	2015 – 2016
Early Engagement:	September – December 2015
Scope of Public Consultation:	Early 2016
Anticipated Adoption and Publication:	Spring/Summer 2016

PRODUCTION ARRANGEMENTS	
Preparing Organisations:	Forward Planning, Strategic Housing & Planning, Crawley Borough Council.
Management Arrangements including Joint Committees:	Local Plan Working Group Cabinet
Resources for Production:	Forward Planning Section and Housing Enabling and Development Manager, assisted by other council departments
Involvement of Stakeholders and Community Consultation:	To be undertaken in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012; and Crawley Borough Council's Statement of Community Involvement (December 2011).
Monitoring and Review:	The SPD will be monitored to ensure the policy objectives are being implemented. If monitoring indicates that the SPD is not being implemented, or new planning policy guidance, or new circumstances emerge the SPD will be reviewed, or withdrawn accordingly.

DOCUMENT DETAILS	
Title:	Planning and Climate Change
Role/Subject:	The Planning and Climate Change SPD will supplement national requirements and guidance and Local Plan Policies CH3, ENV1, ENV6, ENV7, ENV8 and ENV9 and IN3 to ensure development in the borough is as sustainable as possible. It will provide guidance for developers as to how to best meet national and local requirements within the context of the borough.
Justification:	To provide the technical detail and amplification of Local Plan policy to help developers understand the application of the policies, ensuring development control decisions meet the legal requirements to secure that the development and use of land contribute to the mitigation of, and adaptation to, climate change.
Area Coverage:	Crawley Borough
Document Status:	Supplementary Plan Document.
Chain of Conformity:	The SPD will be in conformity with the Crawley Borough Local Plan 2015 – 2030, the NPPF, national Technical Standards, Building Regulations and the Planning Practice Guidance. To be supported by the Local List.
Replaces:	SPG14: Sustainable Design; SPG13: Landscaping & Greening the Environment

PLANNED TIMETABLE	
Total Production Period:	2015 – 2016
Early Engagement:	September – December 2015
Scope of Public Consultation:	Early 2016
Anticipated Adoption and Publication:	Spring/Summer 2016
PRODUCTION ARRANGEMENTS	
Preparing Organisations:	Forward Planning, Strategic Housing & Planning, Crawley Borough Council.
Management Arrangements including Joint Committees:	Local Plan Working Group Cabinet
Resources for Production:	Forward Planning Section assisted by other council departments and external support.
Involvement of Stakeholders and Community Consultation:	To be undertaken in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012; and Crawley Borough Council's Statement of Community Involvement (December 2011).
Monitoring and Review:	The SPD will be monitored annually to ensure the policy objectives are being implemented. If monitoring indicates that the SPD is not being implemented, or new planning policy guidance, or new circumstances emerge the SPD will be reviewed, or withdrawn accordingly.

DOCUMENT DETAILS	
Title:	Design SPD
Role/Subject:	To supplement Crawley Borough Local Plan Policies CH1, CH2, CH3, CH4, CH5, CH6, CH7, CH8, CH9, CH12- CH17, ENV8 and IN4 to provide further guidance and assistance to developers, landowners and residents pursuing planning applications in relation to the design context and considerations for both major developments and house extensions/minor developments within the borough. To supplement heritage policies in the Local Plan, and particularly to amplify guidance for the local designations and historic parks, including areas of local character, and locally listed buildings. To incorporate the reviewed Parking Standards (currently in S106 & Planning Obligations SPD).
Justification:	To provide the detail and amplification of the Local Plan Character policies to support in development control decisions; to ensure development is appropriate for its local context across the borough. To replace the existing SPGs

	and provide local residents with additional guidance to support their minor planning applications. To meet the legal and national guidance requirements for protection of the historic environment and heritage assets.
Area Coverage:	Crawley Borough
Document Status:	Supplementary Plan Document
Chain of Conformity:	The SPD will be in conformity with the Crawley Borough Local Plan 2015 – 2030, the NPPF and Planning Practice Guidance. To be supported by the Local List.
Replaces:	SPG3: Standards for New Housing Development; SPG4: Standards for Private Outdoor Space; SPG5: Residential Extensions; SPG9: Access; SPG11: Public Art; SPG12: Mobility and Wheelchairs; SPG13: Landscaping and Greening the Environment; SPG16: Parking Standards; SPG17: Higher Density Housing – Achieving High Quality Design S106 and Planning Obligations SPD
PLANNED TIMETABLE	
Total Production Period:	2015 – 2016
Early Engagement:	September – December 2015
Scope of Public Consultation:	Early 2016
Anticipated Adoption and Publication:	Spring/Summer 2016
PRODUCTION ARRANGEMENTS	
Preparing Organisations:	Forward Planning, Strategic Housing & Planning, Crawley Borough Council.
Management Arrangements including Joint Committees	Local Plan Working Group Cabinet
Resources for Production:	The Forward Planning Section assisted by other council departments and external support.
Involvement of Stakeholders and Community Consultation	To be undertaken in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012; and Crawley Borough Council's Statement of Community Involvement (December 2011).
Monitoring and Review	The SPD will be monitored annually to ensure the policy objectives are being implemented. If monitoring indicates that the SPD is not being implemented, or new planning

	policy guidance, or new circumstances emerge the SPD will be reviewed, or withdrawn accordingly.
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DOCUMENT DETAILS	
Title:	Green Infrastructure
Role/Subject:	The Green Infrastructure SPD will accompany the policies within the Crawley Borough Local Plan (Policies CH3, CH6, CH7, CH8, CH9, CH10, CH11, CH17, ENV1, ENV2, ENV3, ENV4, ENV5, ENV6, and ENV8). It will cover the linkages, functionality, new provision, enhancement and protection of the open space and wider 'green' and 'blue' (water) environments of Crawley; including: <ul style="list-style-type: none"> • Recreation open space • Ecology, biodiversity & geodiversity • Structural landscaping • Green linkages • Flooding & flood prevention • Countryside & landscape character • Natural and semi-natural heritage • Trees • New development
Justification:	To provide the detail and amplification of Local Plan policies to support in development control decisions to ensure the protection and enhancement of the natural environment, and support the national requirement to halt the overall decline in biodiversity across the borough.
Area Coverage:	Crawley Borough
Document Status:	Supplementary Plan Document.
Chain of Conformity:	The SPD will be in conformity with the Crawley Borough Local Plan and national guidance including the NPPF. To be supported by the Local List.
Replaces:	SPG6: Trees; SPG13: Landscaping & Greening the Environment
PLANNED TIMETABLE	
Total Production Period:	2015 – 2016
Early Engagement:	September– December 2015
Scope of Public Consultation:	Early 2016
Anticipated Adoption and Publication:	Spring/Summer 2016
PRODUCTION ARRANGEMENTS	
Preparing Organisations:	Forward Planning, Strategic Housing & Planning, Crawley Borough Council.

Management Arrangements including Joint Committees:	Local Plan Working Group Cabinet
Resources for Production:	Primarily the Forward Planning Section assisted by other council departments and external support.
Involvement of Stakeholders and Community Consultation:	To be undertaken in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012; and Crawley Borough Council's Statement of Community Involvement (December 2011).
Monitoring and Review:	The SPD will be monitored annually to ensure the policy objectives are being implemented. If monitoring indicates that the SPD is not being implemented, or new planning policy guidance, or new circumstances emerge the SPD will be reviewed, or withdrawn accordingly.

DOCUMENT DETAILS	
Title:	Town Centre Wide
Role/Subject:	To review the Town Centre SPD in line with changes to the town centre and retail policies in the Crawley Borough Local Plan (Policies CH3, EC1, EC2, EC5, EC6, EC7, EC8, H2, ENV7). It will include reviews of detailed guidance provided by the SPGs and the town centre and edge-of-centre Development Opportunity Sites.
Justification:	To replace the Town Centre North Supplementary Planning Document and update the Town Centre Wide SPD because of the changes created by the removal of the Town Centre North allocation and the allocation of new Key Opportunity Sites within the town centre boundary. It will also allow for the inclusion of some elements of the existing SPGs as replacement (particularly for shop fronts and advertisements) and provide local businesses with additional guidance to support their minor planning applications.
Area Coverage:	Crawley Town Centre (as identified on the Local Plan Map within the Town Centre Boundary)
Document Status:	Supplementary Plan Document.
Chain of Conformity:	The SPD will be in conformity with the Crawley Borough Local Plan 2015 – 2030, the NPPF and Planning Practice Guidance. To be supported by the Local List.
Replaces:	Town Centre North SPD; Town Centre Wide SPD; SPG7: Shop fronts; SPG8: Signs and Advertisements

PLANNED TIMETABLE	
Total Production Period	2015 – 2016
Early Engagement:	September– December 2015
Scope of Public Consultation:	Early 2016
Anticipated Adoption and Publication:	Spring/Summer 2016
PRODUCTION ARRANGEMENTS	
Preparing Organisations:	Forward Planning, Strategic Housing & Planning, Crawley Borough Council.
Management Arrangements including Joint Committees:	Local Plan Working Group Town Centre Members' Group Cabinet
Resources for Production:	Forward Planning section with Economic Development section.
Involvement of Stakeholders and Community Consultation:	To be undertaken in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012; and Crawley Borough Council's Statement of Community Involvement (December 2011).
Monitoring and Review:	The SPD will be monitored annually to ensure the policy objectives are being implemented. If monitoring indicates that the SPD is not being implemented, or new planning policy guidance, or new circumstances emerge the SPD will be reviewed, or withdrawn accordingly.

DOCUMENT DETAILS	
Title:	Development of Gatwick Airport
Role/Subject:	The Development of Gatwick Airport SPD will update the existing SPD in light of the updating of Gatwick Airport Limited's Masterplan and the signing of a new legal agreement.
Justification:	To update the existing SPD to ensure Gatwick's expansion in passenger numbers does not result on a detriment to the local environment and infrastructure. This will be tied to the anticipated production of Gatwick Airport Limited's Revised Gatwick Masterplan for a single runway airport.
Area Coverage:	The Gatwick Airport operational boundary as defined on the Local Plan Map.
Document Status:	Supplementary Planning Document.
Chain of Conformity:	The SPD will conform primarily with the Crawley Borough Local Plan, a revised Gatwick Master Plan and any relevant

	Government decision/legislation regarding aviation expansion. To be supported by the Local List.
Replaces:	SPD Development at Gatwick Airport (2008)
PLANNED TIMETABLE	
Total Production Period including “pre-production surveys etc.	It is not anticipated to commence this review until 2017, to coincide with Gatwick Airport Limited’s revision of the Gatwick Master Plan.
Early Engagement	Spring 2017
Target Date for consultation	October - November 2017
Target Date for Adoption and Publication	February 2018
PRODUCTION ARRANGEMENTS	
Preparing Organisations	Forward Planning, Strategic Housing & Planning, Crawley Borough Council.
Management Arrangements including Joint Committees	Gatwick Joint Local Authorities Group Local Plan Working Group Cabinet
Resources for Production	Primarily the Forward Planning Section assisted by other sections and other key stakeholders, such as West Sussex County Council, Gatwick Airport Limited, Gatwick Officers Group, and Gatwick Airport Consultative Committee.
Involvement of Stakeholders and Community Consultation	To be undertaken in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012; and Crawley Borough Council’s Statement of Community Involvement (December 2011).
Monitoring and Review:	The SPD will be monitored annually to ensure the policy objectives are being implemented. If monitoring indicates that the SPD is not being implemented, or new planning policy guidance, or new circumstances emerge the SPD will be reviewed, or withdrawn accordingly.

4. Community Infrastructure Levy

- 4.1 The Community Infrastructure Levy document is not a development plan document, but the Charging Schedule sits within the Local Development Framework as a similar level document.
- 4.2 Whilst there is no requirement for the production of this to be included within the LDS it is considered useful to set out the anticipated programme for its production alongside the other scheduled planning policy documents.
- 4.3 It is the subject of its own set of regulations and consultation requirements. It is subject to consultation at both a preliminary draft and draft stage prior to submission for examination.
- 4.4 A CIL charging schedule will be introduced to support the implementation and delivery of the new Local Plan for Crawley borough. This will be the subject of its own consultation and examination.

DOCUMENT DETAILS	
Title:	Community Infrastructure Levy Charging Schedule
Role/Subject:	The Charging Schedule will set out the rates to be charged on developments within the borough for the purposes of funding infrastructure. The rates will be based on an assessment of viability and the document will be subject to consultation and formal independent examination. It will be supported by a list of infrastructure schemes.
Justification:	For contributions to be sought through new development for major infrastructure schemes, or schemes which require pooling of contributions from a number of developments, a Community Infrastructure Levy is required. This will support the use of s106 agreements for the purposes of securing site-specific mitigation.
Area Coverage, including across Local Planning Authority Boundaries:	Crawley Borough
Document Status:	Document within the Local Development Framework
Chain of Conformity:	General conformity with National Legislation, Regulations, and Policy Guidance.
PLANNED TIMETABLE	
Total Production Period:	2013 – 2016
Date for Preliminary Draft Charging Schedule Consultation (Regulation 15):	February – March 2015

Target date for Publication of Draft Charging Schedule (Regulation 16):	September – November 2015
Target Date for Submission (Regulation 19):	November – December 2015
Consultation on Proposed Modifications (Regulation 19(4))	November – December 2015
Target Date for start of hearing sessions:	February 2016
Target Date for receipt of Inspector's Report:	March – May 2016
Target Date for Adoption and Publication:	April – July 2016
PRODUCTION ARRANGEMENTS	
Preparing Organisation	Forward Planning, Strategic Housing & Planning, Crawley Borough Council.
Management Arrangements including Joint Committees:	Head of Service in consultation with Portfolio Holder Portfolio Holder Local Development Framework Working Group Cabinet Full Council
Resources for Production:	Primarily the Forward Planning Section Assisted by Other Services/Sections of the Council, WSCC and external expertise for viability assessment.
Involvement of Stakeholders and Community:	Consultation to be undertaken in accordance with: <ul style="list-style-type: none"> • Planning Act 2008; • The Community Infrastructure Levy Regulations (2010) (as amended); • Crawley Borough Council's Statement of Community Involvement (December 2011).
Monitoring and Review	
	The Charging Schedule will be monitored, and published, annually in the Authority's Monitoring Report as required by The Town and Country Planning (Local Planning) (England) Regulations 2012. If monitoring indicates that CIL is not being implemented, or new planning policy guidance, or new circumstances emerge the Charging Schedule may be reviewed.

Community Infrastructure Levy Evidence Base

3.5 Wherever possible the evidence base to support the Community Infrastructure Levy will utilise the same information as that gathered for the Local Plan. The key pieces of evidence required include:

- Viability Assessment
- Infrastructure Plan
- Housing Implementation Strategy
- Strategic Housing Land Availability Assessment
- Strategic Housing Market Assessment
- Transport Modelling
- Green Infrastructure Plan
- Climate Change policies

3.6 The critical evidence required for the justification and introduction of CIL is the viability assessment. This is the evidence which will be considered through the examination process. The Local Plan viability study was undertaken as a whole Plan and Community Infrastructure Levy assessment, to ensure the combined costs of development were reasonable and justified, and would not lead to an overburden being placed upon developers which would render sites unviable.

3.7 It has subsequently been updated in light of the representations received at the Preliminary Draft Charging Schedule consultation stage.

Supporting Documents

3.8 The CIL Charging Schedule will be supported by a list of infrastructure priorities (known as the ‘Regulation 123 List’). This regulation requires the council to publish a list of infrastructure that the council intends to fund through CIL and those areas where a S106 Planning Agreement or S278 Highways Agreement will be sought. This will ensure that a developer/landowner is not charged twice for the same piece of infrastructure.

3.9 Additional guidance will also be prepared to clarify the role and application of planning obligations and S106 agreements in light of the adoption of CIL. This is currently anticipated to be in the form of informal guidance. However, this could evolve into a formal Supplementary Planning Document as CIL is progressed further through to adoption, and once scoping and early engagement on Planning Obligations guidance is undertaken.

DOCUMENT DETAILS	
Title:	S106 & Planning Obligations Guidance
Role/Subject:	To provide clarity in light of the changing legislation and regulations with the introduction of CIL on the application of S106 as part of planning application negotiations. It will provide support to the implementation of Crawley Borough Local Plan Policies CH3, CH6, H2, H4, ENV1, ENV4, ENV5, IN1, IN3, IN4, IN5, IN6 and GAT1. It will provide guidance on viability and viability assessments in determining planning applications. The preparation of this document will coincide with the preparation and adoption of the CIL Charging Schedule and Regulation 123 List.
Justification:	To update and replace the existing SPD in light of the changes to legislation and regulations with the introduction of the Community Infrastructure Levy and to ensure the requirements meet the NPPF expectation that SPD's are

	used where they can help applicants make successful applications or aid infrastructure delivery, and should not add unnecessarily to the financial burdens on development. The scope, status and need for this document will be decided during progression through the CIL examination.
Area Coverage:	Crawley Borough
Document Status:	Planning Guidance/Advice Note and/or Supplementary Plan Document.
Chain of Conformity:	The guidance document will be in conformity with the Crawley Borough Local Plan, NPPF and Planning Practice Guidance. To be supported by the Local List.
Replaces:	S106 SPD Planning Obligations
PLANNED TIMETABLE	
Total Production Period including “pre-production surveys” etc.	2015 – 2016
Early Engagement:	September 2015 – March 2016
Scope of Public Consultation:	March – May 2016
Anticipated Adoption and Publication:	June – July 2016
PRODUCTION ARRANGEMENTS	
Preparing Organisations:	Forward Planning, Strategic Housing & Planning, Crawley Borough Council.
Management Arrangements including Joint Committees:	Local Plan Working Group Cabinet
Resources for Production:	Primarily the Forward Planning Section assisted by other Council Sections and WSCC.
Involvement of Stakeholders and Community Consultation:	To be undertaken in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012; and Crawley Borough Council’s Statement of Community Involvement (December 2011).
Monitoring and Review:	The guidance document will be monitored annually to ensure the policy objectives are being implemented. If monitoring indicates that the guidance is not being followed, or new planning policy guidance, or new circumstances emerge the document will be reviewed, or withdrawn accordingly.

5. Other Planning Documents

- 5.1 A number of other documents are produced to support the planning process. These may amplify guidance through providing examples of good practice or technical information, or may provide more detailed information in relation to a smaller geographical area.
- 5.2 Since these documents are not Supplementary Planning Documents, the timetable for their preparation and adoption is not necessarily covered by this Local Development Scheme. This allows for their value in terms of responsiveness, flexibility and adaptability to be maximised.
- 5.3 However, they play an important role in ensuring the planning system responds quickly to changes and provides support to emerging challenges and proposals, whilst ensuring consistency of decisions in line with adopted council policy. Therefore, the ones which have been specified through the preparation of the Local Plan are programmed into this version of the Local Development Scheme to show the council's clear commitment to ensure their timely progression and preparation and set out the anticipated dates for their formal (non-statutory) public consultation.
- 5.4 These other documents will all be subject to a period of public consultation and scrutiny, formal internal reporting mechanisms and will be adopted by the council through its delegated functions. They will all be publicly available following adoption on the council website and, by request to the council, in paper format.
- 5.5 The documents currently used for development control purposes are listed in Appendix 1. The intentions for where these are to be replaced, deleted or reviewed are indicated in the Appendix under each document.
- 5.6 New supporting planning documents anticipated to be prepared over the life of this current Local Development Scheme include:
 - Conservation Area Statements for the Newly Designated Conservation Areas
 - Refresh of existing Conservation Area Statements
 - Heritage Statements for Historic Parks and Gardens
 - Heritage Statements for Areas of Special Local Character & Locally Listed Buildings
 - Development Briefs
 - Development Principles Statements
 - Technical Guidance Notes
 - The Local List

Conservation Area Statements

- 5.7 There are currently 11 designated Conservation Areas in Crawley, which are represented by six independent resident-led Conservation Area Advisory Committees (CAACs). Every Conservation Area will have a Conservation Area Statement that identifies its special architectural or historic features, which it is desirable to protect or enhance, as well as setting out planning guidance for the Conservation Area. The council is currently working alongside the CAACs to update the original Conservation Area Statements where these have become outdated, and to produce new statements where Conservation Areas have been recently designated. As the Conservation Area Statement work is being led by the CAACs, a definitive timetable cannot be set out. However, the groups are working with the council to have Conservation Area Statements in place by winter 2016.

DOCUMENT DETAILS	
Title:	Conservation Area Statements
Role/Subject:	Conservation Area Statements to be prepared for the newly designated Conservation Areas and reviewed and updated for the existing Conservation Areas.
Justification:	To meet the legal and national guidance requirements for protection of the historic environment and heritage assets.
Area Coverage:	Designated Conservation Areas
Document Status:	Conservation Area Statements
Chain of Conformity:	The Statements will be in conformity with Conservation Area legislation, the Crawley Borough Local Plan, the NPPF and Planning Practice Guidance.
Replaces:	Updated Conservation Area Statements will replace existing Statements.
PLANNED TIMETABLE	
Total Production Period:	2015 – 2017
Target Date for consultation:	June – July 2016
Target Date for Adoption and Publication:	October - December 2016
PRODUCTION ARRANGEMENTS	
Preparing Organisations:	Forward Planning, Strategic Housing & Planning, Crawley Borough Council.
Management Arrangements including Joint Committees	Conservation Area Committees Cabinet
Resources for Production:	The Forward Planning Section working with the Conservation Area Committees.
Involvement of Stakeholders and Community Consultation	To be undertaken in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012; and Crawley Borough Council's Statement of Community Involvement (December 2011).
Monitoring and Review	The Conservation Area Statements will be monitored by the Conservation Area Committees to ensure the policy objectives are being implemented. If monitoring indicates that the objectives are not being implemented, or new planning policy guidance, or new circumstances emerge the Statements will be reviewed, or withdrawn accordingly.

Development Briefs

- 5.8 Development Briefs are often used as a means for the council to support and provide additional guidance for a particular development site to deliver a successful scheme. This is mostly useful where there are complicated planning issues to be resolved and technical information or broad principles can be established to enable development to go ahead, without having a lengthy or contentious application process. The council has committed to producing three of these through Local Plan Policy H2, to build on the criteria set out within the Policy and supporting text. The principle of housing development has been established on each of these sites already. However, they remain to have other land use considerations, including open space, noise, traffic and transport, biodiversity and heritage. They will each be prepared in accordance with the expectations of the Local Plan Policy and will be subject, independently, to formal public consultation as part of their preparation.
- 5.9 Additional Development Briefs for other sites may be considered justified during the LDS period and the council are not restricted to only producing the ones already indicated.

DOCUMENT DETAILS	
Title:	Tinsley Lane Development Brief
Role/Subject:	To provide detailed policy guidance regarding the allocated Tinsley Lane housing and open space site.
Justification:	To expand on the requirements established by Local Plan Policy H2 in relation to this site allocation, and support the delivery of a successful planning application, maximising the quantum of housing indicated by the Local Plan, whilst managing and mitigating the known constraints on the site, including: noise, sports and open space provision, air quality, access and design.
Area Coverage:	Local Plan Policy H2: Key Housing Site – Housing and Open Space; Tinsley Lane, Three Bridges, as shown on the Local Plan Map.
Document Status:	Development Brief (other planning guidance)
Chain of Conformity:	The Development Brief will be in conformity with the Crawley Borough Local Plan, the NPPF and Planning Practice Guidance.
Replaces:	N/A
PLANNED TIMETABLE	
Total Production Period:	2015 – 2016
Early Engagement	December 2015 – April 2016
Target Date for consultation:	Spring 2016
Target Date for Adoption and Publication:	July 2016

PRODUCTION ARRANGEMENTS	
Preparing Organisations:	Forward Planning, Strategic Housing & Planning, Crawley Borough Council.
Management Arrangements	Head of Service in consultation with Cabinet Member
Resources for Production:	The Forward Planning Section.
Involvement of Stakeholders and Community Consultation	To be undertaken in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012; and Crawley Borough Council's Statement of Community Involvement (December 2011). Direct liaison to take place with the Residents Association, the Crawley Goods Yard, Sport England, Oakwood Football Club and the HCA.
Monitoring and Review	The Development Brief will be monitored to ensure the policy objectives are being implemented. If the site is developed the Brief will be withdrawn.

DOCUMENT DETAILS	
Title:	Breezehurst Drive Playing Fields Development Brief
Role/Subject:	To provide detailed policy guidance regarding the allocated Breezehurst Drive Playing Fields housing and open space site.
Justification:	To expand on the requirements established by Local Plan Policy H2 in relation to this site allocation, and support the delivery of a successful planning application, maximising the quantum of housing indicated by the Local Plan, whilst mitigating the known constraints on the site, including: sports and open space provision, Structural Landscaping, access and design.
Area Coverage:	Local Plan Policy H2: Key Housing Site – Housing and Open Space; Breezehurst Drive Playing Fields, Bewbush, as shown on the Local Plan Map.
Document Status:	Development Brief (other planning guidance)
Chain of Conformity:	The Development Brief will be in conformity with the Crawley Borough Local Plan, the NPPF and Planning Practice Guidance.
Replaces:	N/A
PLANNED TIMETABLE	
Total Production Period:	2015 – 2016
Early Engagement	December 2015 – April 2016

Target Date for consultation:	Spring 2016
Target Date for Adoption and Publication:	July 2016
PRODUCTION ARRANGEMENTS	
Preparing Organisations:	Forward Planning, Strategic Housing & Planning, Crawley Borough Council.
Management Arrangements	Head of Service in consultation with Cabinet Member
Resources for Production:	The Forward Planning Section.
Involvement of Stakeholders and Community Consultation	To be undertaken in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012; and Crawley Borough Council's Statement of Community Involvement (December 2011). Direct liaison to take place with local residents, any sports clubs using the pitches and Sport England.
Monitoring and Review	The Development Brief will be monitored to ensure the policy objectives are being implemented. If monitoring indicates that the site has been developed or planning permission implemented, the Brief will be withdrawn.

DOCUMENT DETAILS	
Title:	Land East Balcombe Road/Street Hill Development Brief
Role/Subject:	To provide detailed policy guidance regarding the allocated Land East Balcombe Road/Street Hill housing, biodiversity and heritage site.
Justification:	To expand on the requirements established by Local Plan Policy H2 in relation to this site allocation, and support the delivery of a successful planning application, maximising the quantum of housing indicated by the Local Plan, whilst mitigating the known constraints on the site, including: the Conservation Area, the setting of the Listed Church, the Site of Nature Conservation Interest, the Archaeologically Sensitive Area (Moat), and the Historic Park and Garden.
Area Coverage:	Local Plan Policy H2: Key Housing Site – Housing, Biodiversity and Heritage; Land East Balcombe Road/Street Hill, Pound Hill, as shown on the Local Plan Map.
Document Status:	Development Brief (other planning guidance)
Chain of Conformity:	The Development Brief will be in conformity with the Crawley Borough Local Plan, the NPPF and Planning Practice Guidance.

Replaces:	N/A
PLANNED TIMETABLE	
Total Production Period:	2015 – 2016
Early Engagement	December 2015 – April 2016
Target Date for consultation:	Spring 2016
Target Date for Adoption and Publication:	July 2016
PRODUCTION ARRANGEMENTS	
Preparing Organisations:	Forward Planning, Strategic Housing & Planning, Crawley Borough Council.
Management Arrangements	Head of Service in consultation with Cabinet Member
Resources for Production:	The Forward Planning Section.
Involvement of Stakeholders and Community Consultation	To be undertaken in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012; and Crawley Borough Council's Statement of Community Involvement (December 2011). Direct liaison to take place with the Worth Conservation Area Committee, Sussex Wildlife Trust, Sussex Gardens Trust, Historic England and WSCC Ecologist and Archaeologist.
Monitoring and Review	The Development Brief will be monitored annually to ensure the policy objectives are being implemented. If monitoring indicates that the site has been developed or planning permission implemented, the Brief will be withdrawn.

Local List

- 5.10 The council has an approved Local List which supports the National List of Requirements against which planning applications are validated. This will require updating to incorporate the newly adopted Policy requirements established by the Crawley Borough Local Plan.
- 5.11 Its production alongside the Supplementary Planning Documents will ensure all requirements for the submission of valid planning applications are reasonable, proportionate, clear and consistent.

DOCUMENT DETAILS	
Title:	Local List
Role/Subject:	To provide a checklist to consider validation of planning applications against, in conjunction with the national requirements.

Justification:	To ensure the requirements of national and local policies are being implemented in a proportionate and appropriate manner. To reduce confusion and assist applicants in submitting valid applications and reduce unnecessary delays within the application determination process. To support CBC continuing to meet the national requirements for the timely decision-making of planning applications.
Area Coverage:	Crawley Borough
Document Status:	Local List
Chain of Conformity:	The Local List will be in conformity with legislation, the Crawley Borough Local Plan, the NPPF and Planning Practice Guidance.
Replaces:	Existing Local List and checklists for Crawley based on the Core Strategy and Local Plan 2000.
PLANNED TIMETABLE	
Total Production Period:	2016
Target Date for consultation:	Early 2016
Target Date for Adoption and Publication:	Spring/Summer 2016
PRODUCTION ARRANGEMENTS	
Preparing Organisations:	Development Management, Economic and Environmental Services, Crawley Borough Council.
Management Arrangements	Head of Service in consultation with Portfolio Holder/Chair of Development Control Committee
Resources for Production:	The Development Management section working with the Forward Planning section.
Involvement of Stakeholders and Community Consultation	To be undertaken in accordance with the Town and Country Planning Act 1990 Section 62 (4A) and article 11(3)(c) of the Town and Country Planning (Development Management Procedure) (England) (Order) 2015.
Monitoring and Review	The Local List will be monitored and revised within a two-year period in accordance with the Regulations.














6. Statement of Community Involvement

- 6.1 A Statement of Community Involvement (SCI) sets out the mechanisms a council will employ to consult on their LDF and who will be consulted and at what stage.
- 6.2 The SCI also outlines how representations received on LDF documents will be taken into account.
- 6.3 The council has an adopted SCI. This was adopted in December 2011.
- 6.4 All planning documents produced by Crawley Borough Council are required to be prepared in accordance with the requirements set out by its adopted SCI. This legislative requirement applies to those documents set out in this LDS as well as any others subsequently produced. The timetables shown in the document details for the planning documents in this LDS have been determined in line with the expectations of the adopted SCI.
- 6.5 A review/refresh of the adopted SCI will be undertaken to ensure it remains in conformity with the NPPF and the Town and Country Planning (Local Planning) (England) Regulations 2012.

7. Local Development Scheme Risk Assessment

- 7.1 The risks to the delivery of the LDS programme have been identified as:
- Neighbouring Authorities and the Duty to Cooperate.
 - Political climate nationally and locally.
 - Further national revisions to planning policy with implications of a significant and fundamental scale to adopted local Policy.
 - Staffing levels in the Forward Planning Team are reduced.
 - Studies/assessment commissioned to inform DPD and SPD production are not delivered on time for reasons outside of the council's control.
 - Government decisions regarding the possible expansion of Gatwick are of such significance that the policy context and direction of the Local Plan has to be reviewed.
 - Neighbourhood forums seek support from the Forward Planning team to prepare Neighbourhood Plans.
- 7.2 The risks outlined above are varied in their nature and essentially contingency exists through prioritising budgets, prioritising resources and prioritising elements of the LDS programme. Once a risk has been identified the council will work swiftly to address the risk and prioritise the most critical elements of the LDS programme.

Crawley Borough Council's Local Development Scheme Programme 2015 – 2018																																																		
	2015												2016												2017												2018													
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D		
Development Plan Documents																																																		
Local Plan																																																		
Supplementary Planning Documents																																																		
Affordable Housing SPD																																																		
Planning & Climate Change SPD																																																		
Design SPD																																																		
Green Infrastructure SPD																																																		
Town Centre Wide SPD																																																		
Development of Gatwick SPD (review)																																																		
Community Infrastructure Levy																																																		
Charging Schedule																																																		
S106 Planning Obligations Guidance																																																		
Other Planning Documents																																																		
Conservation Area Statements*																																																		
Tinsley Lane Development Brief																																																		
Breezehurst Drive Development Brief																																																		
Land East Balcombe Road/Street Hill Dev Brief																																																		

Non Statutory Consultation (Reg 18)		Pre-Examination Meeting		Preliminary Draft Charging Schedule		SPD Early Engagement	
Proposed Submission (Reg 19) Consultation		Examination		Draft Charging Schedule		SPD Consultation	
Submission		Inspector's Report		Submission and CIL Proposed		SPD Adoption	
		Adoption		Modifications Consultation			

Appendix 1

Saved Plans and Documents

This appendix outlines the existing plans and documents that will continue to be employed until they are replaced by the adoption of the new Local Plan 2015-2030.

The Plans and documents that have been saved reflect that the council adopted its Core Strategy in November 2007. All of the Core Strategy and the Local Plan 2000 policies will be superseded by the new Local Plan at the point of its adoption. The saved Local Plan 2000 policies are set out first.

The existing Supplementary Planning Documents will be retained unless they have been identified for review and replacement in this, or a subsequent, LDS.

The Supplementary Planning Guidance Notes, Development Briefs, Development Principles Statements and Conservation Area Statements are set out in detail at the end of this Appendix in relation to their coverage and intended retention, review/ replacement, or deletion.

Crawley Borough Local Development Framework Core Strategy 2008 Revision

Title	Crawley Borough Local Development Framework Core Strategy 2008 Revision
Role/Subject:	Core Strategy Part of Development Plan for the area. Policies, proposals, provisions and allocations for Crawley Borough to 2016
Area Coverage	All of Crawley Borough
Consultation	Yes.
Completion/Adoption/Approval	October 2008
To be replaced	Local Plan 2015 – 2030

Crawley Borough – Local Plan 2000

Title	Crawley Borough Local Plan 2000
Role/Subject:	Local Plan. Part of Development Plan for the area. Policies, proposals, provisions and allocations for Crawley Borough to 2006
Area Coverage	All of Crawley Borough
Consultation	Yes.
Completion/Adoption/Approval	April 2000
To be replaced	Local Plan 2015 – 2030

**DIRECTION UNDER PARAGRAPH 1(3) OF SCHEDULE 8 TO THE PLANNING
AND COMPULSORY PURCHASE ACT 2004
POLICIES CONTAINED IN THE CRAWLEY BOROUGH LOCAL PLAN
ADOPTED APRIL 2000**

The Secretary of State for Communities and Local Government in exercise of the power conferred by paragraph 1(3) of Schedule 8 to the Planning and Compulsory Purchase Act 2004 directs that for the purposes of the policies specified in the Schedule (1) to this direction, paragraph 1(2)(a) of Schedule 8 to the Planning and Compulsory Purchase Act 2004 does not apply.

Signed by authority of the
Secretary of State

John Cheston
Senior Planning Officer
Housing and Planning Directorate
Government Office for the South East

26 September 2007

SCHEDULE**POLICIES CONTAINED IN THE CRAWLEY BOROUGH LOCAL PLAN 2000**

Policy Number	Policy Title/Purpose
GD1	The Normal Requirements of All Development
GD2	Development & its Setting
GD3	Operational Requirements for a Site
GD4	The Comprehensive Development of Sites
GD5	Landscaping & Development
GD6	Landscaping & Development
GD7	Landscaping & Development
GD8	Safety & Security
GD9	Safety & Security
GD10	The Needs of People with Disabilities
GD12	Creative Design
GD13	Specific Sustainability Measures
GD14	Specific Sustainability Measures
GD15	Specific Sustainability Measures
GD16	Environmental Pollution and Hazards to Health & Safety
GD17	Environmental Pollution and Hazards to Health & Safety
GD18	Environmental Pollution and Hazards to Health & Safety
GD19	Environmental Pollution and Hazards to Health & Safety
GD20	The Prevention of Pollution & Hazards
GD21	The Prevention of Pollution & Hazards
GD22	The Prevention of Pollution & Hazards
GD23	The Water Environment
GD24	The Water Environment
GD25	The Water Environment
GD26	Rubbish & Despoiled Land
GD27	Shop Fronts, Advertisements, Signs & Hoardings
GD28	Shop Fronts, Advertisements, Signs & Hoardings
GD29	Shop Fronts, Advertisements, Signs & Hoardings
GD30	Shop Fronts, Advertisements, Signs & Hoardings
GD31	Illumination
GD32	Satellite Dishes, Antennae & Aerials
GD33	Storage on Site
GD34	Construction Work
GD35	Phasing, Implementation and Planning Obligations
GD36	Phasing, Implementation and Planning Obligations
BN1	Conservation Areas
BN2	Conservation Areas
BN3	Conservation Areas
BN4	Conservation Areas
BN5	Conservation Areas
BN6	Conservation Areas
BN7	Conservation Areas
BN8	Conservation Areas

Policy Number	Policy Title/Purpose
BN9	Conservation Areas
BN10	Areas of Specific Environmental Quality
BN11	Listed Buildings
BN12	Listed Buildings
BN13	Listed Buildings
BN14	Listed Buildings
BN15	Listed Buildings
BN16	Buildings of Local Architectural or Historic Interest
BN17	Archaeology
BN18	Historic Gardens
BN21	Tree Preservation Orders
BN22	Urban Open Space
BN23	Urban Open Space
BN24	Urban Open Space
C7	Existing Buildings
C8	Existing Buildings
C9	Existing Buildings
C10	Agricultural Development
C11	Agricultural Development
C12	Agricultural Development
C13	Development for Recreation and Leisure
C14	Development for Recreation and Leisure
C15	Development for Recreation and Leisure
C16	Access to the Countryside
C17	Enhancement of the Countryside
T4	Roads
T5	Roads
T6	Roads
T7	Roads
T8	Car Park Design
T12	Parking Standards
T13	Parking Standards
T14	Parking Standards
T15	Parking Standards
T16	Park & Ride Schemes
T17	Residential Parking
T18	Residential Parking
T19	Residential Parking
T20	Traffic Calming
T21	Traffic Calming
T22	Traffic Calming
T23	Public Transport
T24	Public Transport
T25	Public Transport
T26	Walking and Cycling
T27	Walking and Cycling
T28	Walking and Cycling
H9	Shared Accommodation
H10	Sheltered Housing
H11	Residential Care and Nursing Homes

Policy Number	Policy Title/Purpose
H12	Mobility Housing
H13	Wheelchair Housing
H14	Accommodation for Gypsies & Travelling Showpeople
H15	Proposals for Travelling Showpeople's Quarters
H16	House Conversions
H17	Non-Residential Development within Residential Areas
H18	Working from Home
H19	Residential Extensions and Alterations
H20	Private Outdoor Space
H21	Allotments in New Residential Development
H22	Design
E15	Employment Areas Adjacent to Residential Areas
SH15	Neighbourhood Parades & Local Shops
SH16	Non-Retail Uses
SH17	Improvements to Parades
SH19	Amusement Centres
SH20	Petrol Filling Stations
GAT3	General Policies
GAT4	Development at Gatwick
GAT5	Surface Transport Access
GAT6	Airport Related Parking
GAT7	Airport Related Parking
GAT8	Airport Related Parking
GAT9	Airport Related Parking
GAT10	Airport Related Parking
RL4	Major Built Facilities
RL5	Recreation Facilities in the Town Centre
RL8	Recreation Facilities in Neighbourhoods
RL9	Specific Sites in the Neighbourhoods
RL13	Outdoor Facilities Serving the Town
RL14	Outdoor Facilities Serving the Town
RL15	Outdoor Facilities Serving the Town
RL17	Small-Scale Outdoor Facilities
RL19	Outdoor Play and Recreational Space
RL20	Outdoor Play and Recreational Space
RL21	Outdoor Play and Recreational Space
RL22	Outdoor Play and Recreational Space
RL24	Linear Open Space
RL25	Linear Open Space
RL26	Specific Sites
RL27	Specific Sites
RL28	Specific Sites
RL29	Allotments
RL30	Tourism
RL31	Hotels
RL33	Caravan and Camping Facilities
COM3	Sites for Community Uses
COM4	Land at Apple Tree Farm, Langley Lane, is allocated for a community use.
COM11	Education

Policy Number	Policy Title/Purpose
COM14	Education
COM15	Mixed Use of Community Services
COM16	The Courts
COM18	Libraries
COM19	Waste Disposal
COM20	Waste Disposal
COM21	Public Conveniences
COM22	Public Conveniences

Supplementary Planning Documents, Development Briefs, Development Principles Statements and Conservation Area Statements

SUPPLEMENTARY PLANNING DOCUMENTS:

Title	Town Centre North Supplementary Planning Document
Role/Subject	SPD to support the delivery of location-specific 'Town Centre North' scheme; a major retail-led mixed-use development.
Area Coverage	Core Strategy Town Centre North allocation
Consultation	Yes
Completion/Adoption/Approval	9 November 2011
To be replaced	Replaced by Town Centre Wide SPD (Update)

Title	Planning Obligations and S106 Agreements Supplementary Planning Document
Role/Subject	SPD to set out the nature and extent of planning obligations which may be sought in respect of proposals for new development within Crawley.
Area Coverage	Crawley Borough
Consultation	Yes
Completion/Adoption/Approval	August 2008
To be replaced	Replaced by Planning Obligations and S106 Agreements Guidance, and adoption of CIL Charging Schedule and Regulation 123 List.

SUPPLEMENTARY PLANNING GUIDANCE NOTES:

Title	SPGN1: Development at Gatwick Airport
Role/Subject	Agreed proposals and allocations for development at Gatwick Airport to 2008/9 in accordance with the Gatwick Airport Sustainable Development Strategy.
Area Coverage	Within airport boundary as shown on the Proposals Map of the Crawley Borough Local Plan
Consultation	Yes
Completion/Adoption/Approval	February 2001
To be replaced	Replaced by Development of Gatwick SPD.

Title	SPGN2: Standards for Dwelling Sub-Division
Role/Subject	Guidance on the standards and requirements for acceptable proposals to create more dwelling units by sub-dividing houses.
Area Coverage	Crawley Borough
Consultation	Yes
Completion/Adoption/Approval	
To be replaced	No: to be withdrawn following adoption of Crawley Local Plan 2015 – 2030. Useful advice has been incorporated into Local Plan Policy and Reasoned Justification.

Title	SPGN3: Standards for New Housing Development
Role/Subject	Guidance on the standards and requirements for acceptable proposals to develop new houses.
Area Coverage	Crawley Borough
Consultation	Yes
Completion/Adoption/Approval	1999
To be replaced	No: to be withdrawn following adoption of Crawley Local Plan 2015 – 2030. Standards have been incorporated and set out in Local Plan Policy.

Title	SPGN4: Standards for Private Outdoor Space
Role/Subject	Guidance on the standards and requirements for providing private open space for dwellings and the spacing between dwellings.
Area Coverage	Crawley Borough
Consultation	Yes
Completion/Adoption/Approval	
To be replaced	To be replaced by the Design SPD

Title	SPGN5: Residential Extensions
Role/Subject	To provide guidance on the standards and requirements for proposals for extending houses.
Area Coverage	Crawley Borough
Consultation	Yes, March to April 2001
Completion/Adoption/Approval	June 2001
To be replaced	To be replaced by the Design SPD.

Title	SPGN6: Trees
Role/Subject	To provide guidance on retaining and protecting trees.
Area Coverage	Crawley Borough
Consultation	Yes
Completion/Adoption/Approval	March 2002
To be replaced	To be replaced by the Green Infrastructure SPD.

Title	SPGN7: Shop fronts
Role/Subject	Guidance aimed at securing good design in shop fronts, especially in visually sensitive locations.
Area Coverage	Crawley Borough
Consultation	Yes
Completion/Adoption/Approval	
To be replaced	To be replaced by Town Centre Wide SPD Update and the Design SPD.

Title	SPGN8: Signs and Advertisements
Role/Subject	Guidance aimed at securing good design for signs and advertisements and avoiding visual clutter especially in sensitive locations.
Area Coverage	Crawley Borough
Consultation	Yes
Completion/Adoption/Approval	

To be replaced	To be replaced by Town Centre SPD and the Design SPD.
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Title	SPGN9: Access
Role/Subject	To provide guidance on the standards and requirements for access for the disabled in all development.
Area Coverage	Crawley Borough
Consultation	Yes. October 2001
Completion/Adoption/Approval	March 2002
To be replaced	No: to be withdrawn following adoption of Crawley Local Plan 2015 – 2030. The useful information has been extracted, updated and incorporated into Local Plan policy, reasoned justification and appropriate SPDs.

Title	SPGN10: Affordable Housing
Role/Subject	Sets out the requirements for securing affordable housing from housing development proposals.
Area Coverage	Crawley Borough
Consultation	Yes
Completion/Adoption/Approval	March 2002
To be replaced	To be replaced by Affordable Housing SPD.

Title	SPGN11: Public Art
Role/Subject	Sets out the Council's aspirations for securing public art through new development.
Area Coverage	Crawley Borough
Consultation	Yes. late 2002
Completion/Adoption/Approval	March 2003
To be replaced	No: to be withdrawn following adoption of Crawley Local Plan 2015 – 2030.

Title	SPGN12: Mobility and Wheelchairs
Role/Subject	Guidance on the standards and requirements for achieving housing development suitable for use by the handicapped and disabled.
Area Coverage	Crawley Borough
Consultation	Yes
Completion/Adoption/Approval	
To be replaced	No: to be withdrawn following adoption of Crawley Local Plan 2015 – 2030.

Title	SPGN13: Landscaping and Greening the Environment
Role/Subject	To provide guidance on requirements and standards for landscaping development.
Area Coverage	Crawley Borough
Consultation	Yes
Completion/Adoption/Approval	
To be replaced	To be replaced by Green Infrastructure SPD and Climate Change SPD.

Title	SPDN14: Sustainable Design
Role/Subject	To provide guidance on securing more sustainable development.
Area Coverage	Crawley Borough
Consultation	Yes
Completion/Adoption/Approval	
To be replaced	To be replaced by Climate Change SPD.

Title	SPGN15: Telecommunications Development
Role/Subject	To provide guidance on the requirements for the siting of telecommunication equipment.
Area Coverage	Crawley Borough
Consultation	Yes. June 2002
Completion/Adoption/Approval	September 2002
To be replaced	No: to be withdrawn following adoption of Crawley Local Plan 2015 – 2030. Consideration of incorporating guidance in the Design SPD.

Title	SPGN16: Parking Standards
Role/Subject	Sets out parking standards for development.
Area Coverage	Crawley Borough
Consultation	Yes. October and November 2002
Completion/Adoption/Approval	January 2003
To be replaced	To be replaced by S106 & Planning Obligations SPD

Title	SPGN17: Higher Density Housing – Achieving High Quality Design
Role/Subject	Provides guidance on securing well designed, higher density housing schemes that respect the quality of the surrounding area.
Area Coverage	Crawley Borough
Consultation	Yes. October 2004
Completion/Adoption/Approval	February 2005
To be replaced	No: to be withdrawn following adoption of Crawley Local Plan 2015 – 2030. Consideration of incorporating guidance in the Design SPD.

DEVELOPMENT BRIEFS:

Title	Development Brief for Crawley Traders Market
Role/Subject	To provide guidelines on the requirements for proposals to develop Crawley Traders Market and land to the west an allocated retail and business use site in the Local Plan 2000.
Area Coverage	Crawley Traders Market and adjacent land in the High Street
Consultation	Yes
Completion/Adoption/Approval	October 1998
To be replaced	At present not planned to be replaced. Consideration of incorporating guidance in the Town Centre SPD.

Title	Development Brief for Deerswood Upper School
Role/Subject	To provide guidelines on the requirements for proposals to develop a surplus school site in Ifield.
Area Coverage	The site of the former Deerswood Upper School
Consultation	
Completion/Adoption/Approval	January 2002
To be replaced	No – the document is withdrawn as site has been redeveloped.

Title	Development Brief for Land West of the High Street
Role/Subject	To provide guidance on the requirements for proposals to develop land west of the High Street allocated in the Local Plan for commercial uses and housing.
Area Coverage	The site of Sussex House, the old Cinema and old Bowling Alley and adjacent land west of the High Street
Consultation	Yes
Completion/Adoption/Approval	May 1998
To be replaced	No – the document is withdrawn as site has been redeveloped.

DEVELOPMENT PRINCIPLES STATEMENTS:

Title	Development Principles Statement for Ifield Community College
Role/Subject	To identify the principles which should apply to proposals to redevelop ICC and to develop any surplus land.
Area Coverage	Ifield Community College campus, Ifield
Consultation	Yes
Completion/Adoption/Approval	December 2002
To be replaced	No – the site has planning permission, the brief will be withdrawn once the site has been developed.

Title	Development Principles Statement for Thomas Bennett Community College
Role/Subject	To identify the principles which should apply to proposals to redevelop TBCC and to develop any surplus land.
Area Coverage	Thomas Bennett and Desmond Anderson Schools campus, Tilgate
Consultation	Yes
Completion/Adoption/Approval	December 2002
To be replaced	At present, this is not planned to be replaced. The site is allocated in Local Plan Policy H2, should monitoring indicate this site is not being progressed in line with the anticipated Trajectory, the merits of preparing an updated Development Brief to assist may be considered.

Title	Key Development Principles for the Haslett Avenue/Telford Place Site
Role/Subject	To identify the key principles which should apply to proposals to develop a site adjacent to the Town Centre.
Area Coverage	The Haslett Avenue and Telford Place Development Site
Consultation	Yes. 2 nd Quarter 2003
Completion/Adoption/Approval	September 2003
To be replaced	At present, not planned to be replaced.

Title	Development Principles for Dunsfold Close
Role/Subject	To identify the key principles which should apply to proposals to develop land at Dunsfold Close, Gossops Green, an allocated site for housing and community uses in the Local Plan 2000.
Area Coverage	Land at Dunsfold Close, Langley Green
Consultation	Yes. August 2003
Completion/Adoption/Approval	
To be replaced	No – the site has planning permission, the brief will be withdrawn once the site has been developed.

Title	Development Principles Statement: GlaxoSmithKline
Role/Subject	To guide development principles on the key opportunity site between Crawley Avenue and Manor Royal.
Area Coverage	Land between Manor Royal and Crawley Avenue
Consultation	Yes.
Completion/Adoption/Approval	Adopted 2011
To be replaced	Replaced by Manor Royal SPD (July 2013).

Title	Development Principles Statement: Segro West (London Road)
Role/Subject	To guide development principles on the key opportunity site along London Road and Fleming Way.
Area Coverage	Remaining site along London Road to Fleming Way
Consultation	Yes.
Completion/Adoption/Approval	Adopted June 2012
To be replaced	Replaced by Manor Royal SPD (July 2013).

Title	Development Principles Statement: Thales (Gatwick Road)
Role/Subject	To guide development principles on the key opportunity site along Gatwick Road.
Area Coverage	Vacant Thales sites
Consultation	Yes.
Completion/Adoption/Approval	Adopted June 2012
To be replaced	Replaced by Manor Royal SPD (July 2013).

Title	Development Principles Statement: BOC Edwards
Role/Subject	To guide development principles on the key opportunity site up to Manor Royal and Faraday Road.
Area Coverage	Vacant BOC site
Consultation	Yes.
Completion/Adoption/Approval	Adopted June 2012
To be replaced	Replaced by Manor Royal SPD (July 2013).

Title	Development Principles Statement: Betts Way
Role/Subject	To guide development principles on the key opportunity site.
Area Coverage	Vacant site
Consultation	Yes.
Completion/Adoption/Approval	Adopted June 2012
To be replaced	Replaced by Manor Royal SPD (July 2013).

CONSERVATION AREA STATEMENTS:

Title	Conservation Area Statement for Dyers Almshouses Conservation Area
Role/Subject	A statement of the conservation policies for and guidance on acceptable development in the Dyers Almshouses Conservation Area.
Area Coverage	Dyers Almshouses Conservation Area
Consultation	Yes
Completion/Adoption/Approval	December 1998
To be replaced	To be reviewed and updated in due course.

Title	Conservation Area Statement for Sunnymead Flats Conservation Area
Role/Subject	A statement of the conservation policies for and guidance on acceptable development in the Sunnymead Flats Conservation Area, together with proposals for improvements to the area.
Area Coverage	Sunnymead Flats Conservation Area
Consultation	Yes. November 2003
Completion/Adoption/Approval	Spring 2004
To be replaced	To be reviewed and updated in due course.

Title	Conservation Area Statement for St Peter's Church Conservation Area
Role/Subject	A statement of the conservation policies for and guidance on acceptable development in the St Peter's Church Conservation Area, together with proposals for improvements to the area.
Area Coverage	St Peter's Church Conservation Area
Consultation	Yes
Completion/Adoption/Approval	Spring 2004
To be replaced	To be reviewed and updated in due course.

Title	Conservation Area Statement for Crawley High Street
Role/Subject	A statement of the conservation policies for and guidance on acceptable development in the Crawley High Street Conservation Area, together with proposals for improvements to the area.
Area Coverage	Crawley High Street Conservation Area
Consultation	Yes
Completion/Adoption/Approval	December 1998
To be replaced	To be reviewed and updated in due course.

Title	Conservation Area Statement for Worth Conservation Area
Role/Subject	A statement of the conservation policies for and guidance on acceptable development in the Worth Conservation Area, together with proposals for improvements to the area.
Area Coverage	Worth Conservation Area
Consultation	Yes
Completion/Adoption/Approval	September 2003
To be replaced	To be reviewed and updated in due course.

Title	Conservation Area Statement for Ifield Village Conservation Area
Role/Subject	A statement of the conservation policies for and guidance on acceptable development in the Ifield Village Conservation Area, together with proposals for improvements to the area.
Area Coverage	Ifield Village Conservation Area
Consultation	Yes
Completion/Adoption/Approval	September 1999
To be replaced	To be reviewed and updated in due course.

Title	Conservation Area Statement for Forestfield and Shrublands Conservation Area
Role/Subject	A statement of the conservation policies for and guidance on acceptable development in the Forestfields and Shrublands Conservation Area, together with proposals for improvements to the area.
Area Coverage	Forestfield and Shrublands Conservation Area
Consultation	Yes
Completion/Adoption/Approval	October 1998
To be replaced	To be reviewed and updated in due course.

APPENDIX B: Planning Document Reporting Procedures

The LDS makes clear the distinction between the different levels and types of documents produced by the council for the purposes of development control. These are subject to different pressures (for example speed of preparation to ensure the most appropriate level of responsiveness, flexibility and adaptability). Legislation dictates how some of these documents must be adopted and local decisions determine the remainder (these are both combined and set out in the council's Constitution and Scheme of Delegation).

The council's Constitution confirms that documents within the Local Development Scheme are to be approved and adopted in the following manner:

Full Council:

- Development Plan Documents (includes the Local Plan) for Submission Consultation and Adoption*;
- Joint Development Plan Documents for Submission Consultation and Adoption*;
- Community Infrastructure Levy Charging Schedule**.

Cabinet:

- Any other Local Development Document for Adoption (these include Supplementary Planning Documents and the Statement of Community Involvement)***;
- Local Development Scheme****;
- Conservation Area Designations****.

Cabinet Member in Consultation with Head of Service:

- Non-Local Development Documents for consultation and adoption – these include:
 - Heritage Statements****
 - Conservation Area Statements****

Head of Service in Consultation with Cabinet Member:

- Development Plan Documents and Joint Development Plan Documents Submission to Secretary of State post Submission Consultation*;
- Pre-Submission Consultations Development Plan Documents and Joint Development Plan Documents*;
- Supplementary Planning Documents for Consultation*;
- Non-Local Development Documents for consultation and adoption – these include:
 - the council's Local Development Monitoring Reports*;
 - Development Principles Statements****;
 - Development Briefs****;
 - Technical Guidance Notes****;
 - annual and minor updates to the adopted Local Development Scheme****.

* Set by The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (Schedule 3)

** Set by the Planning Act 2008 s214(5)

*** Although there is a generic delegation to Head of Service for the “adoption of documents following appropriate consultation” set by the Council's Constitution Scheme of Delegation, it is considered appropriate to take the SPDs through Cabinet because they will be used to determine planning applications in the future and most potentially affect all parts of the borough. This is consistent with the approach generally adopted by local planning authorities.

**** Set by the Council's Constitution Scheme of Delegation